

**Cardinal Newman Parents Association
AGM Wednesday 13th July**

Attendance;

Karen O'Neil, Audrey Manzi, Ms Keany, Catherine McCormick, Caroline Close, Catherine Milnes (minutes), Sarah Pacitti, Natalie Crabb, Kerry Poulton, Denise Alessi, Lorraine Carthew, ?Sue K?, Karen Tack, Claire Hillier, Emma Johnson, Debbie O'Brien, Jenny Federico, Freddie Driessen

Apologies;

Georgie Burgess, Vanessa McQuillan, Koren Forbes, Bernie Wood, Cath Usher, Jo Butler, Beckie Ennis, Sandra Ross

Actions from the Last PA meeting – March 2011

Parking issues

General parking situation seems to have improved, thought to be because of the earlier start for the Maths session. However, Ms Keany reported that parents still park in the staff car park which is not for such use! **Action: keep watching brief.**

Burhill Ball

Action: carried over to next meeting.

Kitchen Renovation

A possible solution is being explored for the ventilation. **Action: Ms Keany**

2011 Christmas cards

Vanessa McQ has already confirmed with Arts Project that we will do cards again this year to improve take-up and create a longer lead-time to maximise opportunities for orders.

Timeline as follows:

1. Class Packs to VMcQ beginning Sept
2. Deadline for designs/orders from children Tues 8th Nov (after half term, so kids can do in half term, if desired!)
3. Cards available 21st Nov (in time for International postal deadlines end Nov/beg Dec)

Feedback on Summer Fair

The final profit figure was £5522 with match-funding from Morgan Stanley arranged for a second year by Katie Tyndale. **Action: CM to arrange thank-you flowers for Katie.**

Sarah Pacitti reported the results from a questionnaire of Year 4 children/parents which generated lots of discussion.

Suggestions included – book stall, fun fair style games, bowling alley, kiddicarts but thought to be expensive and needing to be book a long way ahead, bungee trampolines, horseriding, candyfloss and pop-corn stall. The absence of a White Elephant stall was noted and many in the meeting agreed that it was always very profitable, however, disposal of any unsold items needed to be better organised.

The Maypole dancing was generally agreed to have gone well and to be run again next year.

The sound system was disappointing and it was suggested that Radio Jackie be booked for next year.

Tentative dates were discussed for next year – 7th or 14th July – with a possible shortening in running time from 12/noon till 3pm. The likely theme will be based on the Olympics for which Karen would like to book an inflatable assault course.

Action: all for discussion at next meeting.

Emma Johnson suggested that she write-up notes for the Cupcake Stall and everyone agreed this should be done by ALL year groups for future Fairs. **Action: ALL year groups to write-up notes.**

Karen suggested a new fundraising idea – Pamper Evening. The format would be pre-booked and pre-paid with, for example, 15 minute mini-treatments and refreshments. Date to be finalised and the meeting was in general agreement that this would be a goer.

Action: Anyone with known contacts amongst school-parents who could offer treatments, to contact Karen.

Class reps for next academic year

Audrey had already circulated a note to all current reps, outlining the role of the Parents Association and class reps. She reiterated the general need for helpers and asked that a reminder is made at every school event, she would also like more attendees at the PA meetings, not solely those who are class reps. **Action: Each year to remind parents at Tea with the Teacher sessions.**

Voting for chairs/secretary/treasurer roles in PA

Audrey and Karen have kindly agreed to restand with 2 new supporters – Claire Hillier and Georgie Burgess. Catherine Milnes is taking over as Secretary from Koren Forbes and Debbie O'Brien remains as Treasurer with support from Karen Tack.

100 Club

To be drawn and results published before the end of term. **Action: Debbie**

Ms Keany's Report

The sound and lighting work will be started in the Hall during the Summer.

The PA presented the school with a cheque for £6,000 for library books. Ms Keany will be arranging a Book Event in the Autumn.

The fire alarms, doors and electrics will also be upgraded this Summer.

The climbing frame will be repainted.

Any Other Business

Christmas Party

Discussion involved whether to organise class by class, singly for all school and/or an event with children to improve response. **Action: discuss at next meeting.**

1st PA meeting of new school year

This was agreed as Monday 12th September and at which the 2011-12 calendar of PA events will be finalised.

In order to promote the PA generally, the meeting would like to hold a Cheese & Wine-type social in the Hall, in late September. New parents would also be invited. **Action: Ms Keany to agree suitable date.**

Summer Holiday 'meet & play'

After the meeting, it was suggested that the PA re-run the "meet and play in the park" on a Wednesday afternoon throughout the summer holidays, as this was quite popular last summer. The "meet and play" will be in Weybridge Park, just behind Weybridge High Street, from 2pm.

NEXT MEETING – Monday 12th September