

Xavier Catholic Education Trust Covid Contingency Plan

Cardinal Newman Catholic Primary School

This document is designed to prompt considerations and record actions in preparation for scenarios ranging from an individual bubble needing to be isolated to a partial or full lockdown occurring.

Contents

- 1) Potential scenarios
- 2) Planning Checklist
- 3) Remote Learning Plan Template
- 4) Summary of partial closure guidelines

Underlying assumptions

The position of the UK Government is that schools will remain open if possible. It has identified 4 tiers of response to rates of infection:

Tier 1 – Specific areas are subject to local restrictions. Within this context schools should remain fully open to all pupils, full time, with face coverings required in corridors and communal areas for pupils in Year 7 and above. Local authority and national leaders will take all other possible measures, including implementing restrictions on other sectors, before considering restricting attendance in education. Cardinal Newman would remain fully open.

Tier 2 - If all other measures have been exhausted, Tier 2 would advise secondary schools and colleges in a restricted area to use rotas to help break chains of transmission of coronavirus, while primary schools remain open to all pupils. Cardinal Newman would remain fully open.

Tier 3 – Secondary schools and colleges will remain open for disadvantaged and critical worker children and selected year groups as identified by the DfE. Cardinal Newman would expect to remain fully open. Consider that high numbers of staff shielding previously may impact on staffing capacity to maintain full provision. Year group priority: Y1, Y6, Y5, Y2, Y3, Y4, YR

Tier 4 – At this point, schools would introduce remote learning full time for wider groups of pupils, with vulnerable children and children of critical workers continuing to attend. Cardinal Newman would remain open only to those children designated vulnerable – including those who attended over lockdown in March 2020 (not later) and those with EHCP /Designated Social Worker. Cardinal Newman proposed criteria for attendance:

- 1) Looked After Children
- 2) Children with a designated social worker at Family Support / Child in Need / Child Protection
- 3) Vulnerable Children known to the school Safeguarding Team
- 4) Young Carers
- 5) Children with an EHCP who cannot be safely cared for at home
- 6) Children of Critical Workers (schools, care homes, medical care and emergency services) where both parents are working outside the home and so the child cannot be safely cared for at home

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In addition to the government's tiers outlined below, schools also expect to experience varying levels of disruption – either several individual isolations, year group/bubbles level isolations following a positive case or potentially suffer staff shortages to such an extent that year group level closure must be considered.

In that instance, please follow the steps as needed. The current XCET guidance is that if individuals are isolating on a clinically advised basis, remote learning provision will be via Oak Academy content relevant to the current curriculum plan. If a full bubble isolation happens (including staff), then a wider remote learning provision may be considered.

Remote Learning Statement

Introduction

In the event of a whole school closure or a year group "bubble" having to isolate at home our school will make continuing provision in the following ways:

- *Children will be set work of a similar breadth and depth to that taught in school. This provision will be planned by teachers alongside the regular weekly planning and will be set via the Home Learning link on the school website, supplemented with links to the Oak National Academy curriculum.*
- *Children will have access to their regular school resources, including I Can Do Maths and TT Rock Stars(KS2), Spellings and High Frequency Words, Phonics Play and Reading Eggs(KS1) and Class Readers / Reading Books. Charanga Music logins are provided for all year groups. Accelerated Reader is available to all KS2 children.*
- *Families who are unable to access suitable technology will receive support from the school either to access a borrowed device or be provided with alternative paper-based resources.*
- *All learning and teaching will be carried out in accordance with the updated Xavier CET Safeguarding policy.*

Our staff will:

- *Be available to address queries via the year group home learning email address*
- *Set lessons as per the normal school timetable and curriculum*
- *Set aside time each day to offer additional support to pupils who are struggling*
- *Provide each pupil with individual feedback on a weekly basis*

Our pupils/students will be expected to:

- *Access their year group home learning (with parental support as necessary) and complete work to the best of their ability*
- *Abide by the normal expectations of pupils in the classroom*
- *Submit work electronically for assessment to teachers as requested*

Parents are responsible for:

- *Ensuring that children are able to access home learning and that where possible they have a suitable space to do this from*
- *Ensuring that children are completing home learning work every day and are appropriately supervised*
- *Ensuring that everyone in their household understands and complies with the Xavier CET Safeguarding policy*

Vulnerable and Critical Worker Children

In certain situations where the school has not been forced to close completely, limited provision will be made in school for vulnerable children and those where both parents carry out certain critical worker roles.

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Remote Provision Details

- *Microsoft Teams logins have been provided to all children and work can be accessed via this platform*
- *Numbers of hours of remote provision, including teaching and independent learning by KS*

Key Stage 1	9:10am – 3pm
Key Stage 2	9:10am – 3pm

- *Live sessions run at least twice daily, including morning and afternoon sessions; daily teacher-led session either live or recorded. All live lessons are available as recordings after the session. Videos from external providers e.g. White Rose and Oak Academy are used to supplement provision.*
- *Individual Feedback is given to each child at least once a week and more regularly in some year groups. Work is submitted and assessed online. Children use self-assessment to mark some pieces of work, including Maths.*
- *Registers are taken in each session and children's engagement with the learning is monitored by class teachers. Any concerns are raised with SLT weekly and may be followed up e.g. by phone call home.*
- *Parents with specific concerns regarding accessing the provision (e.g. no suitable equipment/connection) or challenges engaging (e.g. SEND) are asked to contact the school to make suitable arrangements. Onsite provision is reserved for children who cannot be cared for safely at home.*

Communication

Communication between school and home will predominantly be carried out via email but the school phone line will continue to be in use during normal opening hours regardless of any school closure. Given the volume of communication that is likely to go during any school closure, please give careful consideration before contacting the school. Most parental queries can be answered by referring to information on the school website.

Individual Children Self-Isolating

In the event of individual children self-isolating for up to ten days, our school will make continuing provision in the following ways from the day after the absence is notified:

- *Children will be set work of a similar breadth and depth to that taught in school, using links for the Core Subjects to the Oak National Academy to provide work in parallel to that taught to children in school.*
- *Children will have access to their regular school resources, including I Can Do Maths and TT Rock Stars(KS2), Spellings (Y2 upwards), Phonics Play and Reading Eggs(KS1) and Class Readers / Reading Books. Charanga Music logins are provided for all year groups. Accelerated Reader logins are available to all KS2 children.*